

REGISTRATION CHECKLIST

To complete registration you will need to provide the documents below at interview.

- Completed Registration Form – signed in all requested areas
- Completed Health Questionnaire – signed
- CV – E-mailed in word format (to cover up to formal education)
- Your Right to work in the UK as well as your passport, we need a copy of the photo page and the outside of the passport.
- Driving Licence where applicable
- HPC or NMC Entry Certificate
- Copy of your most recent DBS – registered with the update service
- Training Qualifications – Diploma/Degree/NVQ – Any other training Certificates
- Two proofs of address – such as bank statements or utility bills issued in the last three months.

Mandatory Training Certificates > 1 Year

- Manual Handling
- Basic Life Support, Paediatrics need Paeds Life support and Midwives New Born Life Support
- Data Protection, Complaints Handling, COSHH, Fire, Infection Control, Loneworker, Riddor, Violence and Aggression, Health & Safety, Safe Guarding Children & Young People Level 2 minimum
(if you need to update these please let us know and we will arrange this for you)
- Mental Health Nurses will need Restraint Training

Immunisations

- Hep B
- Varicella
- Evidence of BCG – OR completed TB form, or confirmation on Letter Head paper, including your details and the GMC NMC number of the practitioner confirming the scar
- Measles
- Rubella
- EPP Candidates (IVS = identification was shown at time of blood test)
- Hep B Surface Antigen (IVS)
- 2x Passport Size Photos
- Proof of National Insurance Number

To be paid through a Limited Company please ensure you send

- Certificate of Incorporation
- Evidence of limited bank details and company name i.e. bank statement or blank cheque